



Democratic and Member Support

Chief Executive's Department
Plymouth City Council
Ballard House
Plymouth PL1 3BJ

Please ask for Helen Wright

T 01752 304022

E Democratic Adviser

www.plymouth.gov.uk/democracy

Published 12 April 2017

PLACE AND CORPORATE OVERVIEW AND SCRUTINY COMMITTEE

Wednesday 19 April 2017

3.00 pm

Warspite Room, Council House

Members:

Councillor Bowie, Chair

Councillor Ball, Vice Chair

Councillors Carson, Churchill, Sam Davey, Fletcher, Fry, Mavin, Morris, Penberthy and Storer.

Members are invited to attend the above meeting to consider the items of business overleaf.

This meeting will be broadcast live to the internet and will be capable of subsequent repeated viewing. By entering the Warspite Room and during the course of the meeting, Councillors are consenting to being filmed and to the use of those recordings for webcasting.

The Council is a data controller under the Data Protection Act. Data collected during this webcast will be retained in accordance with authority's published policy.

For further information on attending Council meetings and how to engage in the democratic process please follow this link - <http://www.plymouth.gov.uk/accesstomeetings>

Tracey Lee

Chief Executive

Place and Corporate Overview and Scrutiny Committee

Agenda

1. Apologies

To receive apologies for non-attendance submitted by Members.

2. Declarations of Interest

Members will be asked to make any declarations of interest in respect of items on this agenda.

3. Minutes

(Pages 1 - 20)

To confirm the minutes of the meetings held on –

- Select Committee Review – Council Tax Support Scheme 11 January 2017
- Select Committee Review – Parking Modernisation 18 January 2017
- Budget Scrutiny 26 January 2017
- Place and Corporate OSC 1 March 2017

4. Chair's Urgent Business

To receive reports on business, which in the opinion of the chair, should be brought forward for urgent consideration.

5. History Centre

(Pages 21 - 28)

The Committee will receive a report on the History Centre.

6. Mayflower 400

(Pages 29 - 38)

The Committee will receive a report on Mayflower 400.

7. Rail Connectivity Briefing

(Pages 39 - 46)

The Committee will receive a briefing on rail connectivity.

8. Tracking Decisions

(Pages 47 - 50)

The committee will monitor the progress of its decisions.

9. Work Programme

(Pages 51 - 54)

The Committee will be asked to consider and approve the work programme and give consideration to the prioritising tool.

This page is intentionally left blank

Select Committee Review

Wednesday 30 November 2016

PRESENT:

Councillor Bowie, in the Chair.

Councillor Ball, Vice Chair.

Councillors Fletcher, Fry, James, Morris, Penberthy and Tuohy.

Also in attendance: Faye Batchelor-Hambelton (Assistant Director for Customer Services), (Nick Dilworth (Citizens Advice Plymouth), Councillor Downie (Cabinet Member for Safer and Stronger Communities), Andrew Hardingham (Assistant Director for Finance), Ross Jago (Lead Officer), Giles Perritt (Assistant Chief Executive), Emma Rose (Strategic Development Manager) and Helen Wright (Democratic Adviser).

The meeting started at 3pm and finished at 4pm.

Wednesday 11 January 2017

PRESENT:

Councillor Bowie, in the Chair.

Councillor Ball, Vice Chair.

Councillors Fletcher, Fry, James, Morris, Penberthy and Tuohy.

Also in attendance: Nick Dilworth (Citizens Advice Plymouth), Councillor Downie (Cabinet Member for Safer and Stronger Communities), Andrew Hardingham (Assistant Director for Finance), Ross Jago (Lead Officer), Giles Perritt (Assistant Chief Executive), Emma Rose (Strategic Development Manager) and Helen Wright (Democratic Adviser).

The meeting started at 2.00 pm and finished at 3.15 pm.

Note: At a future meeting, the Panel will consider the accuracy of these draft minutes, so they may be subject to change. Please check the minutes of that meeting to confirm whether these minutes have been amended.

Please note that this meeting will be webcast and can be viewed at –

<http://council.webcast.vualto.com/plymouth-city-council/home?EventId=17621> and

<http://council.webcast.vualto.com/plymouth-city-council/home?EventId=18597>

1. **Declarations of Interest**

There were no declarations of interest made by Councillors, in accordance with the code of conduct.

2. **Chair's Urgent Business**

There were no items of Chair's urgent business.

3. **Select Committee Review: Council Tax Support Scheme**

Councillor Downie (Cabinet Member for Safer and Stronger Communities), Giles Perritt (Assistant Chief Executive), Andrew Hardingham (Assistant Director for Finance) and Emma Rose (Strategic Development Manager) presented the Cabinet report and associated information which highlighted the following points -

- (a) the Council Tax Support (CTS) scheme was designed to provide help to households with low income and with limited savings to reduce their council tax liability; local CTS schemes had replaced the nationally administered Council Tax Benefit in 2013;
- (b) Devon local authorities had worked on proposals for CTS scheme across the county; in April 2016 it was agreed that consultation would cover eight changes, effective from 1 April 2017 which would bring the CTS schemes in line with the changes being made by central government in Housing Benefit and Universal Credit; the proposals were intended to encourage people to into work and reduce the level of welfare benefits available;
- (c) the eight proposed changes were as follows –
 - (1) removal of the Family Premium for all new working age claimants;
 - (2) reduction in backdating new claims to one month;
 - (3) to assume a set minimum income within the calculation of CTS for self-employed earners after one year's self-employment;
 - (4) reducing the period a person can be absent from Great Britain and still receive CTS to four weeks;
 - (5) removal of the work related activity component in the calculation of the current scheme for new employment and support claimants;
 - (6) limit the number of dependent children within the calculation of CTS to a maximum of two;

- (7) to remove entitlement to the Severe Disability Premium where someone with a disability was cared for by another person who received Universal Credit with a carer's element;
- (8) to remove the additional earnings disregard and apply the standard earnings disregards regardless of hours worked to those claimants who received Universal Credit;
- (d) following the consultation process and the concerns raised regarding the potential impact of two of the proposals on families and children it was recommended that these two proposals were not implemented (one and six).

The committee heard from a witness representing Citizens Advice Plymouth (Nick Dilworth) who highlighted the following key areas -

- welcomed the decision not to include proposals one and six following the consultation process;
- urged the council to reject the -
 - ▶ proposed backdating of new claims to one month but continue to establish genuine cases on the grounds of good cause;
 - ▶ proposal to adjust self-employed earnings to set minimum earnings after one year but allow special cases where it would be reasonable to base the calculation on real rather than assumed earnings;
 - ▶ proposal to remove the Work Related Activity Component from the calculation on the basis that it was based on flawed national policy and should remain in place to provide for people who had recognised limitations following Work Capability Assessment;
- seeking acceptable exclusions in the cases where a claimant had a genuine reason for absence (such as being taken ill whilst abroad);
- the requirement for further assessment of the proposals -
 - ▶ to remove the Severe Disability Premium, in the case of Universal Credit carers in receipt of the carers' element;
 - ▶ to standardise the additional earnings disregard removal (to give consideration to transitional protection measures).

The key areas of questioning related to –

- officers' discretion relating to the backdating of claims;

- the potential impact of reducing the time for backdating new claims to one month, on those people, who led a more chaotic life style;
- managing the cash limited Exceptional Hardship Fund (ie as awards were discretionary the Fund could be used by the end of the year);
- what measures were being put in place to identify when a claimant had been absent from the country;
- the modelling of the scheme and the impact of the changes;
- whether the 12 week consultation process had been fair due to the number of people affected by the proposed changes;
- whether benchmarking had taken place with authorities that were demographically similar to Plymouth;
- the breakdown of the number of responses received during the consultation process (per each proposal);
- concerns relating to the assumption of setting a minimum income for self-employed earners after one year of self-employment.

The Chair thanked Nick Dilworth for his valuable contribution at the meeting and for the comprehensive report that he had submitted.

The committee agreed –

- (l) to support the portfolio holders' view that proposals 1 (removing the Family Premium for all new working age claimants) and proposal 6 (to limit the number of dependent children within the calculation for Council Tax Support to a maximum of two) are not implemented as part of the scheme;
- (b) that scrutiny would review the operation of the scheme and any proposed changes for the 2018/19 scheme in the new municipal year;
- (c) in addition, to recommend to Cabinet that –
 - proposal 2 (reducing the number of back dating claims to one month) is not implemented as part of the Council Tax Support scheme and that officer discretion is retained;
 - proposal 3 (to assume a set minimum income within the calculation of Council Tax Support for self-employed earners after 1-year self-employment) and proposal 5 (to remove the work related activity component in the calculation of the current scheme for new Employed and Support claimants) should be delayed until 2018/19;

- with regard to proposal 4 (reducing the period a person can be absent from Great Britain and still receive Council Tax Support to four weeks) it considers the advice from the Citizens Advice Plymouth that acceptable exclusions are made (for example recognised medical treatment overseas).

This page is intentionally left blank

Select Committee Review

Wednesday 18 January 2017

PRESENT:

Councillor Bowie, in the Chair.
Councillors Mrs Aspinall, Sam Davey, Kelly and Smith.

Also in attendance: Mike Artherton (Parking and Marine Services Manager), Lou Hayward (Assistant Director for Street Services), Ross Jago (Lead Officer), Councillor Steve Ricketts (Cabinet Member for Transport and Housing Delivery) and Helen Wright (Democratic Adviser).

The meeting started at 3.00 pm and finished at 4.15 pm.

Note: At a future meeting, the Panel will consider the accuracy of these draft minutes, so they may be subject to change. Please check the minutes of that meeting to confirm whether these minutes have been amended.

1. **Declarations of Interest**

In accordance with the code of conduct, Councillor Mrs Aspinall declared a personal interest as she was a Trustee of Plymouth Area Disability Action Network (PADAN) and also a Blue Badge holder.

2. **Chair's Urgent Business**

There were no items of Chair's urgent business.

3. **Select Committee Review - Parking Modernisation**

Councillor Ricketts (Cabinet Member for Transport and Housing Delivery), Mike Artherton (Parking and Marine Services Manager) and Lou Hayward (Assistant Director for Street Services) presented the Cabinet report and associated information which highlighted the following key points –

- (a) as part of the Council's ongoing modernisation and improvement agenda, the report presented a number of changes to the parking service; the Parking Modernisation Plan included a package of measures and new features which covered the following -

- business permits;
- hotelier permits;
- on-street tariffs;
- Blue Badge tariffs;
- parking charges;

- (b) the Plan followed on from previous work undertaken to modernise the service and was expected to generate an additional net income of £655,000 in 2017/18.

The committee heard representations from witnesses representing PADAN (Ann Pointon and Bruce Abbott) which highlighted the following key areas of concern –

- exemption permit linked to Blue Badge and specific vehicle registration;
- permit only for Plymouth city residents;
- exemption permit costs;
- disability and accessibility – spaces and technology;
- case against more isolation (equality impact).

The key areas of questioning related to –

- how the charge of £40 for the exemption permit had been derived and the impact on the proposed income generated if take-up was lower than forecast;
- the cost of installing smart meters, accessibility of meters, the condition of car parks and the positioning of bays; and the impact of any improvement plan on the proposed generation of income;
- the impact of the proposed changes resulting in increased on street congestion, due to Blue Badge holders being able to park on double yellow lines (for a maximum of three hours);
- the quality of the information provided within the Equalities Impact Assessment;
- whether the concessionary permits could be linked to the Blue Badge holder and not the vehicle;
- the inclusion of organisations such as Access Plymouth and Age UK on the list of consultees (to be contacted as part of the consultation process).

The Chair thanked Ann Pointon and Bruce Abbott for their valuable contribution at this meeting.

(Please note: this part of the meeting was webcast)

4. **Recommendations**

The committee agreed –

- (1) that in developing the final report and decision, the Portfolio Holder should explain and evidence -
 - (a) how the charge of £40 was derived, taking into consideration benchmarking with other local authorities, ability to pay by local badge holders and what exclusions are likely to be available;
 - (b) how accessibility of meters, conditions in car parks and positions of bays will be improved and the likely impact of any improvement plan on the costs in relation to the scheme;
 - (c) concessionary permits will be linked to blue badge holders and not the vehicle;
- (2) that for the consultation period add to list of consultees, Access Plymouth, Stroke Association, Carers Association, Age UK and Parkinson's UK and any other Cabinet colleagues may suggest;
- (3) to recommend to the Assistant Chief Executive that training for equalities impact assessments for responsible officers is refreshed.

(Please note: this part of the meeting is webcast)

This page is intentionally left blank

Place and Corporate Overview and Scrutiny Committee

Thursday 26 January 2017

PRESENT:

Councillor Bowie, in the Chair.

Councillor Ball, Vice Chair.

Councillors Aspinall, Churchill, Fletcher, Fry, Lowry (substitute for Councillor Mavin), Morris, Penberthy, Sparling (substitute for Councillor Sam Davey) and Storer.

Apologies for absence: Councillors Carson, Sam Davey and Mavin.

Also in attendance: Dawn Aunger (Interim Joint Strategic Director for Transformation and Change (Transformation)), Paul Barnard (Assistant Director for Strategic Planning and Infrastructure), Guy Dickson (Head of Organisational Development and Talent), David Draffan (Assistant Director for Economic Development), Ross Jago (Lead Officer), Andrew Hardingham (Interim Joint Strategic Director for Transformation and Change (Finance)), Lou Hayward (Assistant Director for Street Services), Tracey Lee (Chief Executive), Giles Letheren (Delt Operations Director), Anthony Payne (Strategic Director for Place), Dave Saunders (Strategic Development Manager (Customer Services)), Dave Shepperd (Head of Legal Services) and Helen Wright (Democratic Advisor).

The meeting started at 3.00 pm and finished at 6.30 pm.

Note: At a future meeting, the Panel will consider the accuracy of these draft minutes, so they may be subject to change. Please check the minutes of that meeting to confirm whether these minutes have been amended.

29. **Declarations of Interest**

There were no declarations of interest made by Councillors in accordance with the code of conduct.

30. **Chair's Urgent Business**

There were no items of Chair's urgent business.

31. **Budget Scrutiny**

Councillor Bowyer (Leader) together with Councillor Nicholson (Deputy Leader), Councillor Riley (Cabinet Member for HR/Democracy and Governance/Licensing), Tracey Lee (Chief Executive), Andrew Hardingham (Interim Joint Strategic Director for Transformation and Change (Finance)) and senior officers presented the draft budget 2017/18 which highlighted the following key areas –

- (a) the Medium Term Financial Strategy had been approved by the Council on 21 November 2016; the strategy outlined measures to address the funding gap of £37m for the following three financial years;
- (b) the forecast budget gap for 2016/17 (as at January 2017) was £2.5m; a series of savings initiatives had been put forward to address the adverse situation which included the modernisation of services and increased income;
- (c) the council had accepted a four year Revenue Support Grant (RSG) settlement from the Government which would provide some certainty when planning for future years;
- (d) a modest increase in council tax was planned but cuts in Government grants would exceed the proposed increase; with services such as adult social care continuing to face high levels of demand it would be a real challenge for the council to achieve the savings required;
- (e) the Place directorate was currently focusing its work on three key areas; growth (Plymouth Plan, Mayflower 400, new homes), income (£20m had been delivered through council tax, housing bonus) and modernisation (waste services, fees and charges);
- (f) the 'Time for Big Decision' consultation exercise had been undertaken to gain an insight into public opinion relating to the budget pressures faced by the Council; key areas of support included –
 - the creation of jobs;
 - support to bring empty homes back into use;
 - provision of affordable housing;
- (g) key areas of concern from the consultation exercise included -
 - fly tipping and litter;
 - the level of construction of student accommodation.

The key areas of questioning from Members related to –

- the impact of the budget on child poverty;
- the reduction in the budget for Economic Development;
- what the future offer of transformation within the organisations would look like and the associated budget pressures in delivering the services;

- whether the workforce development budget had increased or decreased;
- whether the Council's future use of Ballard House would have an impact on the budget;
- the number of houses within the Sherford development that would be situated within the Plymouth boundary (these houses would generate additional council tax);
- whether there was a growth strategy for the city which would ensure shared objectives with partners;
- the impact on business rates; academies were entitled to an 80% reduction in business rates and the proposed closure of a number of libraries;
- whether an adequate conference facility would be provided as part of the redevelopment of the strategic waterfront site;
- accessibility to the consultation information relating to the plan for libraries;
- the implications for the Council regarding the pension liability for Delt;
- what was the budget for highways winter maintenance, including pot holes;
- what measures were being implemented to encourage new homes to be built on stalled sites;
- the number of student accommodation developments that had been approved within the city centre;
- how the People Strategy would address the low staff morale and other issues raised in the Staff Survey;
- what had been the role of the trade unions in the consultation process, for the People Strategy;
- the reasons for the increase in the HR budget whilst there had been a reduction in the number of staff employed by the Council.

Agreed –

- (1) to thank the Executive, Senior Management Team and Scrutiny Councillors for their patience and contribution to the process;

- (2) that the Committee considered that the budget documentation presented was not sufficiently detailed and as such the Committee was unable to judge whether the draft budget was effective and in line within the Corporate Plan;
- (3) to recommend to Cabinet that the budget, when presented to Council, should include a breakdown of proposed 2017/18 budget levels across departments/service areas and show variation from 2016/17 budget. Transformation stretch savings and efficiencies in 2017/18 must be presented with some comment on how those savings are likely to be made;
- (4) to establish, with the Wellbeing Overview and Scrutiny Committee, a standing Select Committee on the budget;
- (5) to note that a four year settlement has now been accepted by the City Council and recommend to the Cabinet Member for Finance that the draft budget for 2018/19 is presented to Cabinet in September to enable scrutiny of the draft budget to be completed by the standing Select Committee in January 2018;
- (6) to recommend to the Cabinet Member for Finance that, working with the Shadow Cabinet Member for Finance and the standing Select Committee, a budget template is developed for clear and consistent annual reporting of proposed budget which is accessible by members of the public and provides a sufficiently detailed budget and savings proposals for meaningful scrutiny.

Place and Corporate Overview and Scrutiny Committee

Wednesday 1 March 2017

PRESENT:

Councillor Bowie, in the Chair.

Councillor Ball, Vice Chair.

Councillors Carson, Churchill, Sam Davey, Fletcher, Mavin, Parker-Delaz-Ajete (substitute for Councillor Morris), Penberthy and Storer.

Apologies for absence: Councillors Fry and Morris.

Also in attendance: Chris Arscott (Chairman of the Waterfront BID), Dawn Anger (Interim Joint Strategic Director for Transformation and Change (Transformation)), Councillor Bowyer (Leader), Guy Dickson (Head of Organisational Development), David Draffan (Assistant Director for Economic Development), Sarah Gibson (Waterfront Manager and Chief Executive of Plymouth Waterfront Partnership), Sarah Gooding (Policy and Intelligence Adviser), Ross Jago (Lead Officer), Councillor Jordan (Cabinet Member for Culture), Patrick Knight (Economy, Partnerships and Regeneration Manager), Paul Looby (Head of Financial Reporting and Planning), Andrew Loton (Senior Performance Officer), Councillor Riley (Cabinet Member for HR/Democracy and Governance/Licensing), Alison Ward (Regional Partnerships Manager) and Helen Wright (Democratic Adviser).

The meeting started at 3.00 pm and finished at 5.10 pm.

Note: At a future meeting, the Panel will consider the accuracy of these draft minutes, so they may be subject to change. Please check the minutes of that meeting to confirm whether these minutes have been amended.

Please note this meeting is webcast and can be viewed at - <http://council.webcast.vualto.com/plymouth-city-council/home/?EventId=19054>

33. **Declarations of Interest**

There were no declarations of interest made by Councillors, in accordance with the code of conduct.

34. **Minutes**

The committee agreed that the minutes of the meeting held on 7 December 2016 are a correct record.

35. **Chair's Urgent Business**

There were no items of Chair's urgent business.

36. **Capital and Revenue Monitoring Report 2016/17 - Quarter 3**

Councillor Bowyer (Leader) and Paul Looby (Head of Financial Reporting and Planning) presented the Capital and Revenue monitoring report 2016/17 – quarter 3.

Key areas of questioning related to –

- the feasibility of setting a balanced budget by year end;
- the level set (5%) for the working balance.

The committee noted the report.

37. **The Council's Corporate Plan Monitoring Report and Commitment Progress Report**

Councillor Bowyer (Leader) and Andrew Loton (Senior Performance Officer) presented the Council's Corporate Plan monitoring report and commitment progress report.

The key areas of questioning related to –

- the provision of information relating to the number of cases of homelessness that had not been prevented;
- the reasons why people had fallen through the net regarding homelessness and the impact this would have on the budget;
- the 'spark lines' (trend graphs) contained within the report;
- the definition of volunteering which related to the performance indicator on the percentage of adult residents who volunteered at least once a month;
- the current number of empty homes within the city.

The committee agreed to include the following items on the Overview and Scrutiny Committees' work programmes –

- (1) housing needs delivery (Place and Corporate Overview and Scrutiny Committee);
- (2) homelessness (Wellbeing Overview and Scrutiny Committee).

38. **Staff Survey 'The View from You'**

Councillor Riley (Cabinet Member for HR/Democracy and Governance/Licensing), Dawn Aunger (Interim Joint Strategic Director for Transformation and Change (Transformation)) and Guy Dickson (Head of Organisational Development) presented the Staff Survey 'The View from You'.

The key areas of questioning related to –

- whether the data gathered was independently analysed;
- the measures being put in place to address the issues highlighted with the survey relating to the Assistant Chief Executive's department;
- whether the appraisal system needed to be reviewed;
- the duration of the survey;
- measures being taken to address staff perception of senior managers.

The committee agreed to recommend to Councillor Riley (Cabinet Member for HR/Democracy and Governance/Licensing) that for the next iteration of the survey the use of an external provider is considered to provide independent verification of the results.

39. **People Strategy**

John Riley (Cabinet Member for HR/Democracy and Governance/Licensing), Dawn Aunger (Interim Joint Strategic Director for Transformation and Change (Transformation)) and Guy Dickson (Head of Organisational Development) presented the People Strategy.

The key areas of questioning related to the –

- quality of information contained with the Equalities Impact Assessment;
- engagement of the trade unions in this process.

The committee agreed –

- (1) the vision and themes of the People Strategy but sought further details relating to the delivery of the Strategy;
- (2) to recommend to the Cabinet Member for HR/Democracy and Governance/Licensing that further work is undertaken on the Equalities Impact Assessment and the workforce information used to populate it.

40. **Waterfront Business Improvement District**

Councillor Jordan (Cabinet Member for Culture), David Draffan (Assistant Director for Economic Development), Patrick Knight (Economy, Partnerships and Regeneration Manager), Chris Arscott (Chairman of the Waterfront BID) and Sarah Gibson (Waterfront Manager and Chief Executive of Plymouth Waterfront Partnership) presented the Waterfront Business Improvement District report.

The key area of questioning related to whether the service level agreements had changed.

The committee having considered the report and advice of officers, supports the Waterfront Business Improvement District proposals and recommends to the City Council that the power of veto, as per Regulation 12 of the Business Improvement District (England) Regulations 2004, is not exercised.

41. **Leaving the EU**

Councillor Bowyer (Leader), Alison Ward (Regional Partnerships Manager) and Sarah Gooding (Policy and Intelligence Adviser) presented the leaving the EU report.

The key areas of questioning related to –

- how 'Brexit' affected the LEP productivity plan;
- the accuracy of the percentages contained within the report relating to the manufacturing sector within the city;
- measures that the council could take to boost or protect the fishing industry for the city;
- including 'Brexit' on the agenda at each meeting;
- whether there had been any implications of British universities not being involved in research proposals due to 'Brexit'.

The committee agreed to circulate the leaving the EU report via email to committee members; any areas of concern highlighted by the report would be included on the agenda.

42. **Tracking Decisions**

The committee noted the progress of its decisions.

43. **Work Programme**

The committee agreed to include the following items on its work programme –

- (1) housing needs delivery (Place and Corporate Overview and Scrutiny Committee);

- (2) homelessness (Wellbeing Overview and Scrutiny Committee);
- (3) a further Select Committee Review relating to Council Tax Support Scheme.

The committee noted the request to have a site visit to the History Centre.

This page is intentionally left blank

HISTORY CENTRE

Scrutiny Report for 19th April 2017



INTRODUCTION

This report sets out the development of the History Centre Project and updates Scrutiny since the last report on the 15th October 2016. The report seeks to set out in advance of the May cabinet, the nature of the capital decisions that will need to be made on letting the major construction contract.

OUTCOMES AND BENEFITS

The development of the History Centre is a city and regional priority. It is a major feature of the Local Economic Strategy, the Vital Spark Cultural Strategy, the Plymouth Plan and the flagship of the developing proposals for the celebrations of Mayflower 2020. It is therefore a critical component to Britain's Ocean City.

The History Centre will bring together a unique combination of cultural partners and heritage collections including the City Museum and Art Gallery, the Plymouth and West Devon Record Office, the Local History Collections of Central Library, the South West Film & Television Archive, the South West Image Bank, Plymouth University (including Peninsula Arts), the Naval Heritage Centre, the British Broadcasting Company and Plymouth College of Art. The objectives of the History Centre project are to translate this into a major cultural statement and complete a step change for the Plymouth cultural sector.

The History Centre will provide a new visitor attraction that supports the targeted increase in tourism in the city and the region. It is estimated that it will support just over 500 additional jobs in the tourism industries and will increase the number of visitor to the Museum from 100k to between 200-250k per annum.

PROGRESS SINCE LAST REPORT

Since the last Scrutiny report there has been considerable progress with the following milestones having been achieved:

- The Museum staff has packed, moved and documented a total of 54,982 objects. Including 8152 Natural History objects, 5000 spirit preserved collections and 152 radioactive minerals which have been relocated to a newly equipped temporary store and some relocated to the University who are helping out with specialist's facilities. The decant has included moving 4000 Paintings, 20,000 Prints, Miniatures, Glass, Frames and Works on Paper, 4000 Silver and Costume items 11,754 Ceramics, Egyptology, Woodwork, Metals, World Culture collections. In all a mammoth move!
- A total of 100 guests celebrated the Ground Breaking of the enabling works, where the first physical construction works to the site began. The event was widely reported on Television and by Radio marking this important milestone. Since the 16th January Tavistock Place has been turned into a major construction site ready for the main works to commence.
- Successful announcement of a grant of £250k from the Garfield Weston foundation and a successful announcement of £2m from the Coastal Communities for the project.
- A major funding application has been made to the Arts Council England for a total of £4.1m revenue income over 4 years.

- The Record Office was awarded the Accreditation Standard by The National Archives (TNA), based on its current operation along with the planned History Centre facilities. This being partially important as start of the History Centre journey began many years ago with the criticism by TNA of the Record Office being in completely unsuitable premises, and the threat that Plymouth could lose its records.
- Museum on tour programme has included two major exhibitions in the Council Chamber firstly the Plymouth Society of Artists: Land and Water' and the current exhibition which explores the history of post-war design and is on display until 3 June.



- The project remains well supported by public opinion. Social media and more traditional audiences have continued to grow steadily there are now 2212 Twitter followers and 1870 Face Book Followers and the regular Newsletter that goes to 1805 people on the mailing list.

CURRENT PROJECT FUNDING POSITION

The project team have been very successful in obtaining external grants for the project, a total of £24.33m grant has been applied for and currently a total of £22.38m has been successfully announced. This success rate is testimony to the way the vision of the project has captured imaginations as a successful strategic facility that a city with such a rich historic culture should have.

Since the last Scrutiny report announcements have been made on the Garfield Weston, Clore and Coastal Communities funding applications and the current situation on these applications are as follows:

- The Garfield Weston which is a Trust that funds cultural organisations has funded an application through our partners, the South West Film and Television Archive (SWFTA). The total of this application is £250k. This application proved successful and was announced on the 20th March 2017.
- The Clore foundation funds education spaces in cultural organisations, many major museums across the country have Clore education rooms to promote the use of culture in education of all ages. Our application for £500k was not successful, however this will not deter the project from including a fully equipped education room to the same standards as a Clore space because the promotion of education remains a key deliverable of the vision.
- The Coastal Communities funding is a central government grant aimed at the economic prosperity of coastal towns and cities, so is jobs focused. The application for £2.9m was agreed at round 1 in the autumn 2016 and has now been agreed at a level of £2.0m at round 2 announced on the 3rd April 2017.

External Grants	Bid for £/m	Received £/m
Heritage Lottery Fund	15.77	15.77
Arts Council Capital	4.18	4.18
Wolfson Foundation	0.50	0.13
Clore Duffield Foundation	0.50	0.00
Coastal Communities	2.93	2.00
Garfield Weston	0.30	0.30
The Foyle Foundation	0.15	TBC
	24.33	22.38

There remains one application currently outstanding which is the Foyle Foundation for a sum of £150k. Announcements are expected later in the spring and early summer.

The adjacent table sets out the funding applications with their successful outcomes.

CURRENT BUSINESS FUNDING APPLICATIONS

The business plan for opening was put together with the assistance of Fourth Street, a consultant business planner with a reputation for business planning within arts organisations. A very important revenue income for arts organisations is the National Portfolio Organisation (NPO) grant funding from the Arts Council. This is a grant the council has received in the past, however the next 4 year grant period is currently subject to a bidding round and the project team has submitted a major application. This application was made on the 31st January for a total of £4.1m, this consisting of £875k for 2 years followed by £1.198m for the following two years after opening. This is a substantial increase in revenue funding and reflects the scale and importance of the future Arts programming that the new centre will be able to offer.

Clearly the success of the NPO application will determine the business plan going forward and there will be a good deal of work on this once the grants are announced in the early summer 2017.

ENABLING WORKS

The enabling works were commenced on 16 January following a ground breaking event. The works consist of the formation of the turning head in Tavistock Place, which was needed in order for the road to be closed, the erection of the site compound and scaffolding as well as the demolition works to clear the site for construction to commence.

The enabling works is quite a substantial package with a value of £1.78m. This works contract was subject to a delegated decision that was published on the 13 February 2017. The works are currently ongoing and progress can now be viewed by viewing the site web cam on the arts and Heritage website at the following address:



<https://plymhearts.org/arts-heritage-service/history-centre/>

As the project has a good deal of public interest the contractor has been asked to run Hard Hat tours that allow the public to book viewing tours of the site progress. The first of these took place at the end of March where there was a good turn out to see

how progress had begun and how the limited demolition will form sufficient area to house a substantial development. The above photograph shows the first of these visits. There are similar Hard Hat tours planned throughout construction that can be booked through the Arts and Heritage web site.

It is the council's intension that a high profile project such as the History centre is used to promote employment in the construction industry. At the recent Building Plymouth "Open Doors" week, which took place between 27-31 March 2017, thirty people visited the History Centre site to see how the construction industry might offer them employment opportunities in the future; the group were a mixture of school children, college and university students as well as direct job seekers. This event was widely promoted and positively featured in the press.

PROCUREMENT OF THE WORKS CONTRACT

Over the summer 2016 the procurement of the first stage of the construction work was concluded. It was announced in July 2016 that Wilmott Dixon had been appointed for a pre-contract agreement period, this has included the enabling works to set the site up.

The design development was held up due to investigation works in the existing buildings. A number of technical issues were discovered following the decanting of all the museum objects over the autumn period. The technical issues included the discovery of small quantities of Asbestos, an invasive plant species known as Japanese Knot Weed, and number of areas where water ingress has caused damage to the building fabric. The largest technical issue however has been the discovery that, in the road, there is a very old culvert that is in very poor condition and in places collapsed which needs to be replaced.

With the collections removed, core holes have been drilled and further ground condition surveys have been undertaken, which has revealed that there is more rock than expected. This is good news for the foundations of the heavy archive, but results in more breaking out of rock for the formation of the basements, which has time and cost implications.

The surveys have been undertaken to de-risk the project when in contract but have resulted in a number of redesign details that has delayed the procurement of subcontractor tenders. As a result the details of the total price for the works has been delayed until early May. Currently the details of the costs are being negotiated along with the apportionment of risk. It is therefore too early to report formally of the cost implications. However it is clear that the scope of the works to overcome the technical issues encountered will have eaten away substantially the contingency allowance made for the project at the development stage.

INFLATION

In the October scrutiny report it was reported that "there remains the risk that the market place's response to the capital building works could be higher than predicted, this is a function of the condition of the construction market". Whilst there is no direct price for the works to report it is clear that there is inflation in the construction market place. This is chiefly driven by the rise in the cost of imported materials following the fall in value of the pound in the summer last year. Manufacturers and suppliers have been slow to pass on increased costs, uncertain of the long term effects of the import market, however as we move into the first quarter of 2017 material prices are rising and those with an imported component are rising by double digit percentage rates.

The large pressures in the supply chain are currently in the concrete frame (returns £526k over the cost plan) and the groundwork (£927k over the cost plan). Detailed analysis of these including the contractors price for attendances to these packages are yet to be completed, however it is felt that these packages are affected by Hinkley as these are the trades that are in significant demand which mean that their order books are full.

The national picture on construction inflation is also uncertain. The Building Cost Information Service (BCIS) established in 1962 by the Royal Institute of Chartered Surveyors, forecasts that there has been a 6.3% increase in construction pricing at the end of 2016. It should be noted that when the stage 4 cost plan was developed in the autumn 2016 the BCIS was predicting a fall in construction pricing following Brexit. This fall was not considered locally as a real forecast and so some project inflation was allowed for, however the scale of the increase is above what was locally predicted at the time. Looking forward the BCIS is predicting a flat market up to the end of 2017, however this is again not considered locally as a real forecast. Whilst the project team have not reached a recommended position on inflation the contractor is currently suggesting a rate of 7.5% is allowed to the mid stage of the project which demonstrates the concern there is in the market place that prices are continuing to rise.

EXHIBITION

The exhibitions that will be housed in the History Centre are being designed by Event Communication, which is a London based design company that specialises in national quality museum exhibitions. Event Communications worked closely with the council in the run up to the Heritage Lottery (HLF) stage 2 applications in April 2016. With the announcement of the success of the HLF application Event have been brought back from a pause in their programme. This has meant that the exhibition design has been progressed substantially over the past few months, with a considerable amount of cross party member support to the process. The designs will have been reviewed and the stories to be included in the new exhibition will be concluded by May 2017 ready for the detailed design to take place over the summer and autumn this year. Procurement of the exhibitions will commence in the autumn.

TIMESCALES

The driver for the programme is to have the visitor experience open for the spring season in the year of 2020, in time for the Mayflower celebrations. This is a fixed deadline that imposes constraints to the programme and risks to the procurement and funding assembly.

As reported in the October scrutiny report the programme is broken down into five stages and we have now completed stages 1 and 2, We are very nearly at the completion of Stage 3 which will see the construction procurement all completed. Stage 4 has in fact commenced with the starting of the enabling works which makes ready for the building contracts to be let and the construction started in earnest. The building period is a long process which will take 2 years to complete before the project can start its final stage 5 which is the major fit-out of new museum and visitor exhibitions. The high-level time table (Fig.1) below shows how the programme will continue through construction, and fit-out for a completion date in early 2020.

The careful decanting was executed in a way that allowed all the buildings to be vacated in time for the building programme across the whole of Tavistock Place. The major decant was all completed on time. This has been a major undertaking and absorbed all the Arts and heritage staff between closing the museum at the beginning of September and the end of

January this Year. The completion of this Milestone on time removed the risk of delaying the start on site and allowed the enabling works to start as originally planned. The experiences learnt from this process are being put together into a plan for the recanting of the completed

History Centre, which is a larger operation as the total solution will bring together 9 buildings scattered around the city into just one building complex at Tavistock Place.

The Master programme has been revised to take account of the procurement delays set out above. Whilst there is delay in obtaining a confirmed price for the works this has been mitigated through the development of the enabling works which has been under way meaning the works have commenced as originally programmed. This means that the original opening date of April 2020 remains the same.

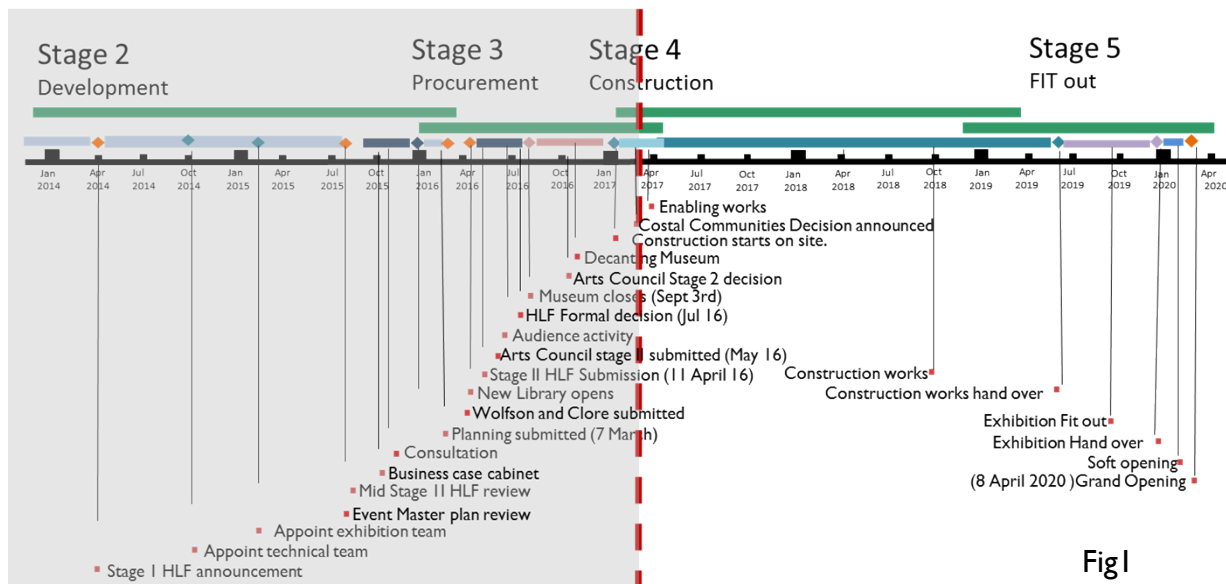


Fig 1

COSTS

The overall value of the project remains as reported in the autumn last year at a value of £34.11m. This includes the move of the Central Library undertaken in 2015/16. This is the total capital and one off revenue cost but is however subject to the final market pricing through procurement as set out above. This estimate was derived from a comprehensive elemental cost analysis of the proposals undertaken by the teams professional cost consultant.

The above cost is broken down into £29.96m capital and £4.15m one off revenue cost; the revenue is largely funded through the HLF as this grant is not specific in its revenue/ capital split. Excluded from these costs, however, is “in kind” support which is reported to HLF and the Arts Council. If these are valued they would account for a further £2.88m.

It is clear however that when final pricing from the construction market place is concluded the effects of overcoming technical challenges and building inflation will have increased the cost liability. However this has been off-set by the very successful generation of external grants. The council made provision when concluding to proceed with the project for the failure of the receipt of external grants so this underwrite position offers the opportunity for cabinet to deal with the effects of increased costs without substantially delaying the project while seeking or making available additional funds.

PHYSICAL OUTCOMES



It is worth reminding scrutiny of the content of the buildings when complete as the new extension will consist of a café and shop as well as an orientation exhibition known as the “Catalyst Space” on the ground floor with a study area including the local history library known as an “Active Archive” on the first floor. Above this, on a second floor, will be a “floating” archive that will be the repository of the collections housed in environmentally

controlled storage space. The works will also include the refurbishment of all of the museum galleries, expanding these where functions such as the education room, café and shop are moved out into the new sections. The parts of the old Central Library that will be kept will be converted to staff work rooms and offices as well as room for the University and History Centre to teach a new MA course in archives and record management.



A further physical outcome will be the conversion of St Luke's Church formally used as a library annexe, into an exhibition hall that will offer the largest art exhibition space in the South West. The building will be refurbished externally and converted internally to gallery standards.

To ensure that the buildings function together a new public realm will be created in Tavistock Place extending down to the Drake Circus crossing.

STRATEGIC RISK

As expected of a project that has strategic benefits, there are a number of risks that the Council is taking in delivering such a large and complex project.

It has been widely accepted from its inception that a project that seeks to make a step change in the cultural experience of the city will have a sizeable price tag. The Council has been very successful in gaining external funding support for the venture with the announcements outlined above, however, it is right that the Council is also funding a proportion of the cost and remains in a position where it stands behind the outcome costs of the project. The Council is therefore holding the risk that the construction market place for both the building and exhibition contract offer exaggerated costs for the works. This risk has been mitigated through very extensive supply chain engagement, and has been helped locally by the publicity of the project, which has opened up the project to greater competition.

NEXT STEPS

The key next step is to conclude the contractor's price for the works and formally let the major building contract which is planned for May 2017. Beyond this there is the formal launch of the branding which is planned for July 2017 and then the exhibition content design development that will be concluded in October 2017.

RECOMMENDATIONS

It is recommended that:

The content of this report is noted and Scrutiny recommends to Cabinet that the arrangements for the development of the History Centre project remain on target and that the risks are being carefully considered.

That the cabinet recognise the effects of inflation in the construction market place and the pressures that have been caused by technical surveys and the issues encountered.

CITY OF PLYMOUTH

Subject:	Mayflower 400
Committee:	Place and Corporate Overview and Scrutiny Committee
Date:	19 April 2017
Cabinet Member:	Councillor Bowyer, Leader of City Council
CMT Member:	Anthony Payne, Strategic Director for Place
Author:	Charles Hackett, Chief Executive Mayflower 400
Ref:	
Key Decision:	No
Part:	I

Introduction

2020 is the 400th anniversary of the Mayflower voyage, a seminal journey and symbolic moment in the shared history of Britain and the US. The anniversary, our national partnership and international connections give us a once-in-a-lifetime opportunity to inspire people in our communities and across the country with the history of that iconic voyage, and explore themes of migration, tolerance and freedom that are so relevant today.

The Mayflower 400 Programme will ensure that Plymouth maximises the opportunities presented by the 400th anniversary of the journey of the Mayflower from Plymouth to the US in 2020. Exploiting Plymouth's great natural and heritage assets, the programme will modernise the city and help stimulate an economic renaissance attracting jobs and commercial opportunities. Alongside this, it proposes a transatlantic cultural celebration fit for a global audience. It will provide a legacy for the city as a first class cultural destination, touching residents, friends and visitors alike for generations to come.

The programme has already delivered significant benefits to the city, drawing £500k of funding from central government for cultural projects within Plymouth and a further £500k for marketing across the national Mayflower partnership. Alongside this, it has provided impetus for a range of wider activities, including the redevelopment of the Quality Hotel site and the renewal of the City Centre Company and Plymouth Waterfront Partnership bids, with further potential investment including cruise and rail infrastructure being investigated.

Key progress to date includes:

- The submission of a national HLF bid on behalf of the Mayflower Compact Partnership, valued at c£12m as a total project. This will support the creation of a national trail, with common signage and interpretation across partner destinations and a coherent portfolio of events in 2020.
- The successful submission of a round one funding application to the Discover England Fund for marketing activities in the US to increase heritage visitors to the UK. This secured funding of £20k for the development of a round 2 bid, which if successful will provide a further £1.2m to the national programme
- Significant engagement with major stakeholders including the US Ambassador to the UK, Chief Executives of high profile private and public sector organisations, senior members of the Cabinet and the Prime Minister
- The successful delivery of a range of activities, including the Illuminate Festival, Mayflower Trade Expo and Mayflower Ambassador's Reception, hosted by Matthew Barzun

- The initiation and moving into delivery phase of associated major capital projects, including the History Centre and private developments such as the Bretonside redevelopment and Quality Hotel site

Looking forward, the key upcoming PCC decision point is for approval of the Mayflower Capital Programme, valued at £5m, at the Council's Capital Investment Board following Cabinet agreement in February 2017. This is anticipated to come to the Board in summer 2017.

Project Aims

- Plymouth perception: To showcase Plymouth internationally, nationally and locally to drive visibility and engagement with the Plymouth city brand
- Residents engagement: To increase pride and aspiration in Plymouth through the Mayflower 400 programme locally and internationally to make 2020 'our year' for Plymouth
- Physical space & experience: To catalyse improvement in the space & experience of Plymouth and the necessary infrastructure to host visitors
- Improved offer, service & welcome: To increase the offer, service and welcome to visitors, and increase the number of national and international visitors through 2020 and afterwards

The M400 partnership

The international Mayflower 400 partnership now comprises of 11 UK locations, Leiden in the Netherlands and further locations across Massachusetts.

YORKSHIRE
Austerfield & Doncaster

HAMPSHIRE
Southampton

NOTTINGHAMSHIRE
Scrooby and Babworth

DEVON
Dartmouth
Plymouth

LINCOLNSHIRE
Gainsborough area
Boston
Immingham

HOLLAND
Leiden
Amsterdam

WORCESTERSHIRE
Worcester

MASSACHUSETTS
Plymouth
Plymouth Colony,
Boston
Provincetown
Cape Cod

LONDON/ESSEX
Rotherhithe
Southwark
Harwich
Leigh-on-Sea

Plymouth has been formally designated as the lead partner for the UK by central government, successfully co-ordinating a range of activities nationally including the creation of coherent branding, the delivery of multiple funding applications and the alignment of events such as Illuminate.

Furthermore, Plymouth has provided leadership in promoting a coherent international approach to Mayflower 400. The goals of the international partnership are to:

- Highlight the special relationship between our nations, emphasising the values of freedom, democracy, humanity and the future embedded within it

- Further the community, cultural, business, military, educational, youth and scientific links between our countries. Exchange knowledge, best practice and collaborative research.
- Increase visitors and business investors to our countries and places
- Commemorate the legacy of the Mayflowers' lineage with millions of Americans that are its direct descendants
- Tell the true histories of the people, the Native Americans, the English and Dutch Pilgrims and the places that are at the heart of the journey

Governance

Strategic leadership for Plymouth's Mayflower 400 programme is provided through the Destination Plymouth framework, with Adrian Vinken OBE chairing the DP board. Additional attendees include the Leader and Chief Executive of the Council, David Alder representing Plymouth University, Richard Stephens representing Devon Chamber of Commerce and Doug Fletcher representing Plymouth's business community.

An operational programme board sits under this, comprising of project leads and key partners including the City Centre Company and Plymouth Waterfront Partnership. Project leads carry responsibility for delivering their own project boards with key stakeholders.

Adrian Vinken also acts as the chair for the National Compact Partnership, with lead representatives from each UK destination meeting on a quarterly basis to progress the national programme.

Stakeholder Engagement and Communication

The programme has made significant progress in securing buy-in from a broad range of stakeholders:

- An All Party Parliamentary Group has been created to promote Mayflower 400, chaired by John Mann MP and co-chaired by Oliver Colvile MP
- Oliver Colvile MP has been appointed by the Prime Minister as Special Representative and Coordinator for the Mayflower Anniversary Commemorations, providing a dedicated champion for Mayflower 400 within Parliament
- Further correspondence has been exchanged with the Prime Minister, highlighting her support for the commemoration
- Strong links have been developed with DCMS, reflected recently in a meeting with Karen Bradley, Secretary of State for Culture, Media and Sport, and a visit to Plymouth by Tracey Crouch, Parliamentary Under Secretary of State for Sport, and senior staff from the department
- An initial meeting has been held with the Chief Secretary to the Treasury, David Gauke
- In September 2016 the programme delivered a major stakeholder event in conjunction with the US Ambassador to the UK, Matthew Barzun, including Chief Executives and senior staff from a range of private and public sector organisations
- The United States Acting Ambassador to the UK visited Plymouth March 21 and 22 to experience the many connections between Plymouth and the United States from the Mayflower to the present. The visit was prepared with members of the US Embassy staff, including a pre-visit and engagement to ensure ongoing connection with Cultural Attache and wider Embassy team

The programme is committed to involving Plymouth's residents, businesses and community organisations in the commemoration. Opportunities for co-design and delivery will be embedded within specific projects, for example Plymouth's Mayflower heritage trails, promoting ownership of Mayflower 400 through to 2020 and beyond.

A dedicated communications plan is being created that will ensure all stakeholders are effectively engaged in the commemoration. Underpinning this specific branding has been created for community

and partner organisations, mirroring the London Olympics' 'Spirit of' brand, providing capacity to recognise the contribution of local groups while maintaining the integrity of the core brand for marketing and sponsorship purposes.

Revenue Programme

The Council has committed £2.25m over 5 years to deliver a dedicated Mayflower 400 programme team and a series of major events that will engage the city's community, raising pride and extending ownership of the commemoration while providing a significant uplift to our visitor economy.

To date the project has spent £470k, achieving a range of outcomes including the recruitment of dedicated Chief Executive, Project Management and Education resources, and supporting wider activities including Transat 2016 and volunteering.

As the programme is still in the planning stage additional details regarding proposed events will become available later in 2017, and the overall scope of the programme may change. However, to date significant progress has been made in preparation for 2020:

Signature events

Progress – the programme is working with key stakeholders including the Navy, Plymouth Culture and Plymouth University to design and deliver a series of major events for the city in 2020, building on our experience of successfully delivering high profile activities such as Armed Forces Day. Potential events include a 'Mayflower Muster', bringing together UK, US and Dutch naval forces to celebrate the special relationship between our nations and opening and closing ceremonies of significant scale.

Next steps – further details will be released as the programme formalises agreements with partners. The programme will look to consult heavily with stakeholders and communities to ensure that signature events meet the needs of Plymouth's businesses and residents. When details are released, wider organisations will be enabled to schedule their own aligned Mayflower events appropriately in order to take part in the events programme.

Cultural Projects

Progress – Plymouth has continued to grow its 'Illuminate Festival' in conjunction with Plymouth Culture, attracting over 2,000 participants in 2016. This will further expand in the build up to 2020, aligning with other Illuminate events held across the UK, in Leiden and in the US.

Consultation is underway with the city's cultural community to identify opportunities to involve them in the commemoration. Plymouth Culture has secured over £600k from the Art Council's Ambition for Excellence fund to develop capacity in the city in the build up to 2020, with a further £500k allocated from central government to support the delivery of cultural activities through the commemoration year.

Next steps – Plymouth Culture will facilitate the allocation of secured funding by inviting local organisations to come forward with activity proposals. This will ensure that Mayflower 400 is embedded within Plymouth's Cultural community, building capacity and learning that will leave a legacy of enhanced activity post 2020.

Arts and Heritage

Progress – the History Centre's opening in 2020 will be a highlight of Plymouth's Mayflower 400 programme. The History Centre programme is making significant progress, with construction work now underway. Alongside this, the programme has recently secured funding of £2m from the Coastal Communities fund, with a further £250k secured from the Garfield Weston Foundation. Planning has

started on content for the centre, with a number of exhibitions incorporating Mayflower related content.

Next steps – the History Centre will continue as an independent programme, with dependencies with monitored through reciprocal representation on each programme board. Funding from Mayflower 400 will support the delivery of a dedicated Mayflower exhibition within the History Centre.

Education and Academic

Progress – a dedicated education officer has been recruited to Plymouth's Mayflower 400 team. They are making strong progress in engaging with Plymouth's schools and wider education institutions, including the British Council and partners in the US. Bespoke educational materials are being developed that align with the National Curriculum, and these will be made available nationally and internationally through the Mayflower website.

Next steps – education content will be formally launched in autumn 2017, ensuring that every child in Plymouth knows the Mayflower's story. Links with partners will be strengthened, enabling sharing between schools in the UK, US and Leiden.

Trade and Tech

Progress – Plymouth's inaugural Mayflower Trade Expo event launched in 2016, drawing in around 100 senior representatives of the marine tech community from across the world and highlighting world-class developments taking place in the city including the Mayflower Autonomous Ship and Ocean's Gate.

Next priorities – funding has been allocated from the Mayflower 400 programme to grow the Expo, which will run on a two yearly basis through to 2020 and beyond. The project will focus on securing enhanced commercial income to ensure it is sustainable once Mayflower funding is withdrawn post 2020.

Sport

Progress – contacts have been made across a range of national sports bodies, including the FA and British Swimming, to understand and scope opportunities to deliver international quality sporting events in the city. Local sports organisations are already embracing Mayflower 400 by creating proposals for sporting activities and competitions that reflect the spirit of the commemoration.

Next priorities – opportunities to run sports events will be delivered to the Destination Plymouth board, to decide on their inclusion within the Mayflower programme within the context of available funding. Additional grass roots activities will be developed alongside the headline programme, targeting communities traditionally excluded from cultural and heritage activities to ensure Mayflower 400 reaches across the city.

Visitor economy and marketing

Progress – a range of visitor economy outputs have been completed, including the creation of dedicated branding and associated promotional material, engagement with tour operators and attendance at international marketing events. The market is already returning interest in the Mayflower 400 product, for example with operators already booking accommodation across the national partnership.

Next steps – funding secured from central government or other national organisations will enable the further development of the Mayflower 400 product in 2017/18, delivering a range of content including a photography bank, dedicated itineraries for each UK partner location and bespoke marketing material. Alongside this material will be translated to target the Dutch market, and further resources

will be allocated to monitor and measure the programme's impact on the visitor economy locally and nationally.

Volunteering and Community Engagement

Progress – funding has been used to embed Mayflower 400 in the city's Voluntary and Community Sector contract held by Improving Lives Plymouth, providing capacity to promote and monitor volunteer activity. Alongside this, the Make a Difference for Mayflower campaign has been successfully launched, providing opportunities for businesses to contribute to the programme.

Next steps – the public facing Mayflower 400 volunteer project will launch towards the end of 2017, providing a range of opportunities for individuals to contribute to the commemoration and to their wider community. This will be co-ordinated as a legacy project, with volunteers encouraged to continue volunteering post 2020. Funding has been allocated to a community fund, which will be made available to local groups to enable them to run their own Mayflower related events through 2020. Applications for this funding will be made available from 2018, with decisions on the allocation of funding made by a 'Dragon's Den' panel of community representatives.

Digital

Progress – a new Mayflower website is currently being developed using funding allocated from central government. This will provide a high-quality visitor experience, as well as the opportunity to promote commercial opportunities. Wider digital activities, including a Virtual Reality Mayflower ship developed by Birmingham University, are actively being explored.

Next steps – the Mayflower website will launch in April 2017. Further digital infrastructure is incorporated in the National Trail Heritage Lottery Fund bid; this will be refined through the project's development phase if it is successful.

Capital Projects

The Mayflower programme is making significant progress in supporting and delivering a series of major capital projects for 2020. These will highlight the city's heritage, raise pride amongst residents, drive significant private sector investment and transform Plymouth's offer to visitors.

National and Plymouth Heritage Trails

A business case has been submitted to Cabinet requesting £5m for the development of a series of interlinked capital projects, including the implementation of heritage trails, upgrades to key assets such as Elizabethan House, and to provide match funding for an Arts Council bid to deliver a Mayflower public art installation. This will be considered by the Council's Investment Board in summer 2017.

A supporting Heritage Lottery Fund bid, delivered on behalf of the National partnership, was submitted on 16 March. A response is anticipated in June; if successful, this funding will support the delivery of a joined up national trail linking partners and driving visitors between Mayflower Compact destinations.

Public Realm Improvements

£1.5 million has been committed through the Council's Investment Board to help prepare the city for 2020. This has already delivered some major interventions, including supporting the installation of free Wi-Fi in key sites across the Barbican and city centre, improvements to the Belvedere and Cliff Road and the provision of new street furniture on the Hoe.

Future anticipated activity includes the restoration of the city's heritage plaques, investment in the Barbican's public realm and a dedicated 'find and fix' team running through 2019 to make sure the city is uplifted for 2020.

Private Sector Investment

Alongside public sector investment, projects valued at over £60m are currently being progressed by the Private Sector in the city that will further transform the city for 2020. These include the development of the Quality Hotel site, the Bretonside Leisure development and potential upgrades to cruise and rail infrastructure.

Additional Funding

The programme anticipates securing additional funding from a range of sources which will increase the scope of the programme or mitigate the Council's commitment, delivering greater value to the city. These include:

- Sponsorship, targeting key local, national and international institutions. Sponsor packs are actively being developed, with a view to initiate related activity in the 3rd quarter of 2017. This will align with the Mayflower branding pack, which incorporates a hierarchy of sponsorship logos to recognise contributions ranging from in-kind support from local organisations to major financial backing from international partners
- Commercial income, from a range of sources including branded merchandise and ticket sales. Conversations are already underway with potential partners regarding possible merchandising opportunities, and capacity to develop commercial income has been integrated in the new Mayflower website
- Additional funding applications, for example to the Arts Council and Coastal Communities Fund. The project will proactively seek additional opportunities to leverage funding, and support partners in Plymouth's community to draw additional resources into the city
- Wider sources, including Section 106 funding and city's two Business Improvement Districts. For example, Plymouth Waterfront Partnership has incorporated Mayflower 400 within its business plan, while the programme has previously used Section 106 money to support feasibility work

Corporate Plan 2016-2019:

PIONEERING PLYMOUTH

Many of Plymouth's key existing heritage assets, for example Elizabethan House, do not provide optimum value to the city, either due to their poor condition or through the lack of a coherent narrative to attract visitors and drive footfall between locations. The Mayflower programme will address this, transforming these assets to ensure they deliver best value, while at the same time raising pride in the city. Further investment in the public realm will uplift the Barbican, Hoe and city centre, further promoting these assets and highlighting Plymouth's status as Britain's Ocean City.

The programme will embrace new ways of working, promoting a commercial approach that will extend the scope of the Mayflower 400 and potentially mitigate the Council's exposure by securing additional income, therefore delivering best value for residents.

The programme is grounded in a partnership approach at a local, national and international level, providing an opportunity for the city to build legacy relationships that will deliver benefits post 2020. Within this Plymouth City Council has been designated as the lead partner for the UK's national programme, raising our profile and highlighting our ability to provide leadership through the exceptional skillset embedded within the city.

GROWING PLYMOUTH

Mayflower 400 proposes to realise significant benefits to the city's economy through an increase in visitor numbers and investment. Across all associated projects the impact is estimated at 5,407 FTE jobs and £256m GVA in the Plymouth drive to work area. Within this the Mayflower Trade Expo will

promote the marine tech sector and associated opportunities linked to Oceansgate, delivering high-skilled jobs for the city and aligning with world-class projects such as the Mayflower Autonomous Ship.

Mayflower 400 has already secured significant investment, including £1m of funding from central government for cultural activities and marketing linked to the national Mayflower trail. Further investment will be secured through a range of funding bids, for example to the Heritage Lottery Fund and Arts Council. Alongside this, the programme has played a pivotal role in promoting private sector investment in the city, including the Quality Hotel development, renewal of the Plymouth Waterfront Partnership BID and infrastructure projects relating to cruise and rail.

The programme has secured significant funding for improvements to the public realm, supporting developments that promote Plymouth as a green and pleasant city. Example of work completed to date includes improvements to Cliff Road and the installation of improvement street furniture in the Hoe area. This work will continue through to 2020, reducing maintenance costs and delivering an improved environment for residents, visitors and businesses.

CARING PLYMOUTH

The programme will promote social inclusion by generating additional employment opportunities and targeting resources in traditionally excluded communities, ensuring that the Mayflower celebration involves the city as a whole and generates meaningful opportunities for residents. Alongside this, a major volunteer campaign will provide opportunities for people to engage in the commemoration, build relationships and develop their skills, creating additional social capital.

Health inequality will be addressed through investment made in public spaces as part of the Trails programme, encouraging residents to engage in healthy leisure activities such as walking and leaving a legacy of improved well-being. A dedicated sports programme is currently being defined in partnership with key local and national organisations, which will further contribute to health outcomes for the city.

CONFIDENT PLYMOUTH

Plymouth has a unique history, particularly in relation to navy and maritime events that extend beyond the Mayflower voyage, including Sir Francis Drake, Sir William Hawkins and associated expeditions to Africa, HMS Endeavour and the second voyage of HMS Beagle, carrying Sir Charles Darwin. However, Plymouth's story is often underplayed, weakening the city's brand. The Mayflower programme will focus on creating a joined up heritage offer, bringing to the fore key narratives in a cohesive manner, so generating community pride in the city's achievements and reinforcing Plymouth's status as 'Britain's Ocean City'. This will be supported through wider investment, which will improve our public realm and key assets, further improving Plymouth as a destination and further raising pride locally.

The programme will directly involve citizens in the co-design and co-delivery of projects, including the creation of heritage trails and through the involvement of volunteers in signature events. A community fund will be created, empowering residents to run their own Mayflower events, spreading ownership and ensuring the whole city has the opportunity to benefit from the commemoration.

Plymouth's designation as the lead partner for the UK's Mayflower activities has enabled the city to provide leadership and set the direction at a local, regional, national and international level, raising our profile and building confidence in Plymouth's brand both within the city and externally.

Recommendations and Reasons for recommended action:

It is recommended that the Scrutiny Committee:

- Support the continuing delivery of the Mayflower 400 programme in Plymouth and nationally
- Support the required bids into grant funding opportunities to secure additional funding for the overall programme
- Support the release of capital funding for the Mayflower Trails and associated Mayflower public realm improvements in Plymouth
- Support the work growing international relationships up to and beyond 2020 for the long term economic and community benefit of the city

This page is intentionally left blank

RAIL CONNECTIVITY BRIEFING

Transport - RAIL



Background

This briefing is to provide an update on the current position in relation to rail connectivity.

As members will be aware the 20 year report 'Close the Gap' – The South West Peninsula strategic rail blueprint was presented to Government on the 16th November 2016 in Westminster, by the Peninsula Rail Task Force (PRTF) representatives.

Update

Since the presentation of the report to Government the PRTF has been undertaking a number of activities which include:

- Working to complete and verify the sequencing chart of the improvements, a copy of which is attached in Appendix A.
- Providing consultation responses to various bodies including the National Infrastructure Commission on vulnerabilities of the infrastructure in the South West Peninsula and Cross Country Trains on revised service patterns that will double frequency between Bristol and Exeter but reduces the number of services between to Paignton.
- Continued to have dialogue with Network Rail and Great Western Railway on the 'Speed to the West' report that has been developed further. PRTF is looking forward to meeting with the parties to be briefed on the outcomes and how the rail industry sees any recommendations being taken forward.
- In February the PRTF met with Paul Maynard (Rail Minister) to discuss the 20 year plan and to put the case for investment in the railways in the South West. The Minister was keen to stress that the work undertaken in the PRTF report was high quality and extremely useful in setting out the priorities for rail in the South West. He pointed out that many of the schemes submitted for CP6 consideration mirrored those in the PRTF report and that the South West was still seen as a priority by Government.
- The PRTF continues to attend the All Party Parliamentary Working Group and support MP's.

Latest Position

The rail industry and government are currently in the process of working through the information from Network Rail and the many stakeholders on the enhancements that should be included within the Control Period 6 (2019-2024) determination for Network Rail. The pressure on the resources and funding that will be available should not be underestimated, and the delay and movement of work from CP5 into CP6 contained within the 'Hendy' report will not help the situation. In addition, the recent announcement by Network rail that it is cutting back on renewals, to save money, up until the end of CP5 (2019) will not help.

The determination for funding in CP6 is a defined and timebound process consisting of the following key dates;

- June 2017 - the Secretary of State proves the HLOS and SoFa to the Office of Road and Rail (ORR)
- December 2017 - Network Rail publishes its strategic plan
- June 2018 –The ORR consults on the draft determination
- Oct 2018 – The ORR publishes its final determination
- March 2019 – Network rail publishes its delivery plan

The latest position on each of the 3 elements is outlined below, with detail in Appendix B;

Resilience

- The Dawlish cliffs and seawall resilience studies being undertaken by Network Rail are funded to the end of CP5, and an initial proposal to build a new seawall and railway alignment between Parsons tunnel and Teignmouth. Diversionary route (Exeter to Castle Cary Via Yeovil) GRIP 3 level study was turned down by the DfT ‘Majors’ fund
- Flooding mitigation works continue as part of the £31.3m scheme.
 - Cowley culverts funded and planned for delivery summer 2017 and 2018
 - Investigation and scheme development work underway on removal of the weirs outside Cowley
 - Scheme developed at Hele and Brandninch to reduce flooding impact on railway

Journey Times

- The GWR funded journey time study ‘Speed to the West’ is nearing completion by NR. There have been a series of senior level meeting between NR and GWR on the potential outcomes and next steps. The PRTF awaits discussion with GWR on these outcomes.

Capacity and Comfort

- One of the key areas that the PRTF are looking at is the need to create a step change in the customer experience that includes usable wi-fi and mobile connectivity, modern facilities and the overall travel experience. Discussions have been held with the Department for Transport who advise that a new set of protocols are now included in new franchises that places the responsibility on the railway franchisee to lead improvements in WI-FI connectivity.

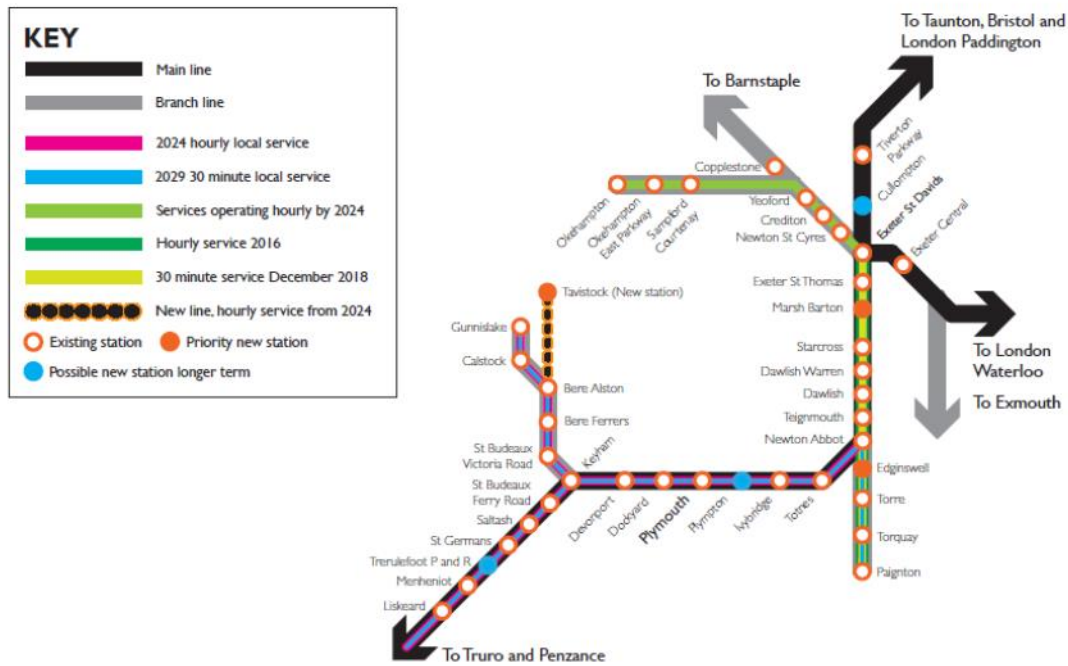
Franchise Renewal

The department for Transport have now appointed refranchising managers for both the GWR and CrossCountry franchise renewals that take place in 2020. Early engagement meetings will take place between May and July with key stakeholders to discuss their aspirations prior to the formal ‘public’ consultation periods that start in summer 2018. The franchise renewal teams have accepted an invite to the July PRTF Board meeting to discuss the PRTF aspirations.

Local Railway Schemes

As part of the Joint Local Plan, work has been undertaken to map out the potential future use of rail to support Plymouth. An initial draft Plymouth Metro framework has been established that includes the potential to open the line to Tavistock and to also undertake feasibility work into a new station in the Plymton area, along with increasing rail usage from Cornwall and Ivybridge, to reduce congestion.

PLYMOUTH METRO - LOCAL RAIL NETWORK



Discussions are underway with Devon County Council to amalgamate these plans into the wider 'Devon Metro' concept that is widely understood within the rail industry.

Closing the Gap: The South West Peninsula Strategic Rail Blueprint

3-Point Plan Priorities

Reliability and resilience
 Reliability of service delivery will be enhanced by 200 rail services a month between Exeter and Newton Abbot. The A27 line is being opened up to increase resilience and reduce the impact of any disruption.

Reduced journey times and improved connectivity
 12.5M in value of proposed fast train services will be available between Exeter and Plymouth, with a further 12.5M in value of services between Exeter and Newton Abbot.

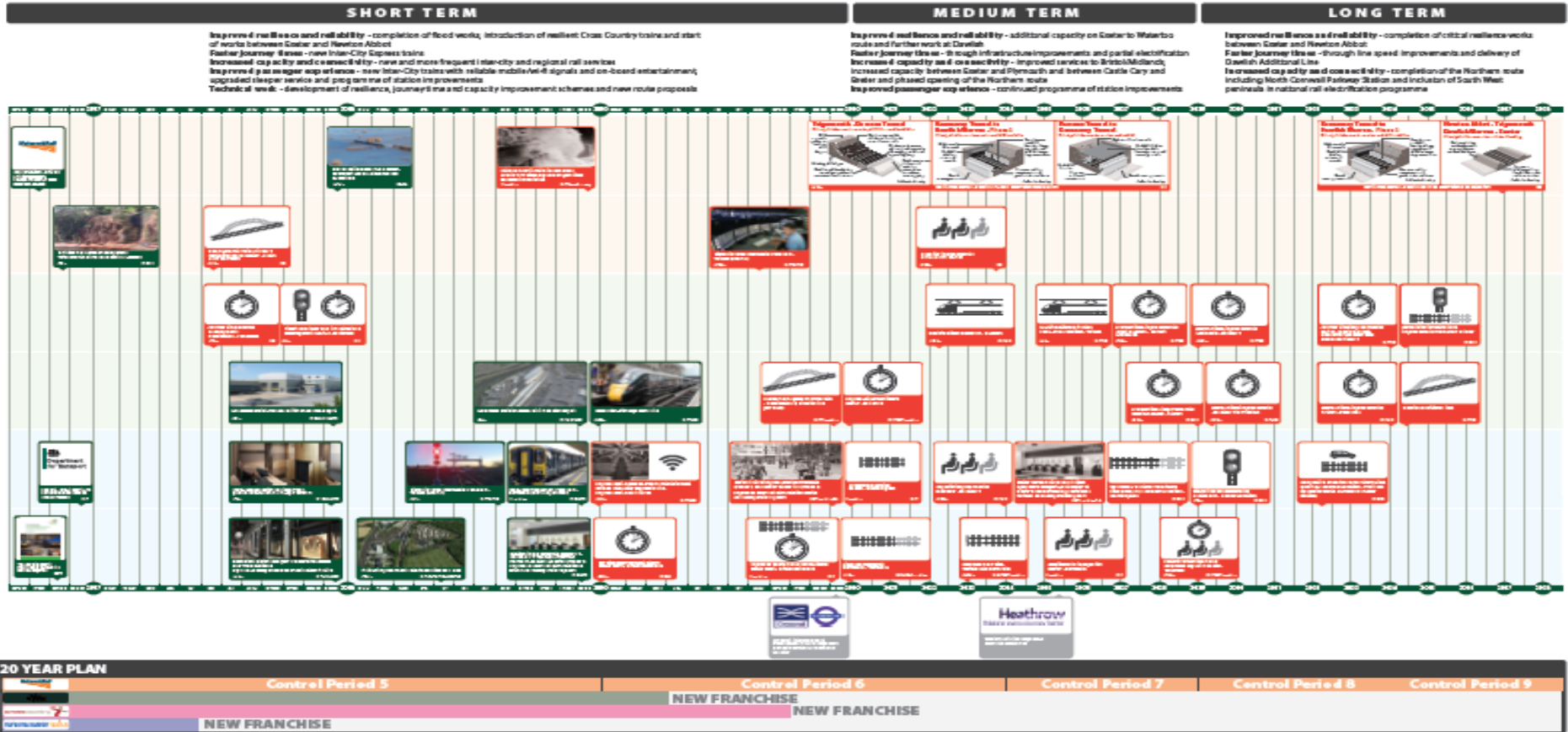
Capacity and comfort
 The 20-year plan will increase capacity and comfort by 20% through a combination of new services, new routes and new infrastructure.

National rail improvements

DELIVERING THE 20 YEAR PLAN

Network Rail
 The 0 planning completed
 NEW FRANCHISE
 NEW FRANCHISE

Key
 Reached
 Unreached



Appendix B

Peninsula Rail Task Force strategic outputs and outcomes – Actions and Progress					
PRTF strategic outputs	Key Benefits	Lead	Progress	Actions Underway	Actions Required
Resilience - Short Term Strategy 2017-2019					
Teignmouth cliffs and Dawlish seawall resilience scheme development.	Allows continuation of improved resilience scheme and speeds up delivery within CP6.	NR	£15m funding provided to develop scheme until end of CP5	Development work underway for scheme	Finish scheme development and undertake consultation.
Commencement of the critical initial phase of Dawlish seawall and Teignmouth cliffs resilience scheme (Note see medium term for detail).	Commence the critical elements of a long term plan to improve resilience on the sea wall and cliffs.	NR	None	Proposed as part of CP 6 funding	Early funding in CP6 to continue work
Flood resilience works at Cowley, Somerset Levels and Hele & Bradninch.	Reduce the effect of flooding on the rail network and improve resilience leading to better reliability.	PRTF	Cowley Bridge – Culverts 2017 and 2018 funded Hele & Bradninch scheme identified but not funded	Cowley Bridge – Culverts 2017 and 2018 schemes developed and out to contractors. Exeter weirs scheme under development	Funding required for Hele and Bradninch and weirs
Cross Country Trains capable of operating along the seawall in all weathers.	Delivery of reliable services all year round.	DfT/ XC	None	Correspondence with XC	To be included in the new franchise new trains or alternative solution discussions with DfT.
Development of the Diversionary route- Exeter to Castle Cary, via Yeovil scheme to GRIP 3 on the diversionary route (DfT Large Major schemes Development Fund bid).	This work will identify the infrastructure requirements to accommodate diverted GWR trains between Exeter and Castle Cary during Somerset Levels flooding and maintenance work.	DCC	Declined for funding through DfT Large Majors scheme		To be included in the new franchise discussions with DfT.
Resilience - Medium Term Strategy 2019-2024					
Dawlish Resilience Plan- Construction of new sea wall and beach nourishment at Kennaway Tunnel and adjacent to Rockstone Footbridge, Central tunnels (rock shelters, drainage and meshing works), Dawlish cliff works (toe barrier and dentition), Teignmouth reclamation and cliff works, including new tunnel portal, throat and track realignment at Parson's Tunnel, new bridge at Smugglers Lane, and meshing and toe barrier at Slocums Bridge.	Continue the critical elements of essential of a long term plan to improve resilience on the sea wall and associated estuaries and reduce the likelihood of weather related disruption.	NR	None	Proposed as part of CP 6 funding	
Castle Cary to Exeter Capacity upgrade *, Additional double track sections on the routes between Castle Cary and Yeovil and Yeovil and Exeter St Davids.	Enables the provision of additional local services into Exeter under Devon Metro Phase 2 and improved reliability for long distance services by providing an enhanced diversionary route.	NR	None		To be included in the new franchise discussions with DfT.
Resilience - Medium Term Strategy 2024-2029					
Dawlish Resilience Plan - Central tunnels (rock shelters, drainage and meshing works), Dawlish cliff works (toe barrier and dentition), Teignmouth reclamation and cliff	Essential start of a long term plan to improve resilience on the sea wall and associated estuaries and reduce the likelihood of weather related disruption.	NR	None		Proposed as part of CP 7 funding

works, including new tunnel portal, throat and track realignment at Parson's Tunnel, new bridge at Smugglers Lane, and meshing and toe barrier at Slocums Bridge.					
Resilience – Long Term Strategy 2030+					
Dawlish Resilience Plan - Construction of new sea wall and beach nourishment at Dawlish beach and station, Construction of new rock revetment between Langstone Rock and Dawlish Warren, Construction of new embankment at Powderham Banks, Construction of steel sheet pile wall at Starcross.	Essential start of a long term plan to improve resilience on the sea wall and associated estuaries and reduce the likelihood of weather related disruption.	NR	None		Proposed as part of CP 8 & 9 funding
Journey Times - Short Term Strategy 2017-2019					
Development of the Paddington route infrastructure schemes with strong business cases from GRIP 2 to GRIP 3, covering Paddington to Penzance.	Clear scheme development and identification of benefits.	PRTF	Speed to the West Study undertaken, awaiting industry outcomes from report		To be included in the new franchise discussions with DfT.
Exeter-Waterloo timetable study and GRIP 3 infrastructure development for redoubling of track and passing loops between Salisbury and Yeovil.	Enables 2tph trains in both directions between Yeovil junction and Salisbury, significantly reducing journey times and upgrading capacity between Exeter and Waterloo.	DCC	Grip 2 study undertaken by NR.		DCC/LeP considering funding Grip 3
Intercity Express Trains introduction, sleeper upgrade and major frequency improvements supported by depot and station capability works.	Improved customer experience through new and upgraded trains and major station upgrades. Improved connectivity and capacity delivered through improved frequencies and longer trains. Reduced journey times Exeter 5 minutes, Plymouth/Paignton 6 minutes, Penzance 14 min.	PRTF/ CC/G WR	Sleeper upgrade underway	Sleeper upgrade underway New trains being built Exeter depot planning submission Revised TT Dec 2018	Journey times from Dec 2018 to be confirmed
2 direct trains per hour between London and stations west of Exeter, Major service improvements through hourly semi-fast services supported by electrification to Bedwyn and major capacity and linespeed improvements between Newbury and Westbury.	Revision of calling patterns to allow 1 train per hour fast and 1 semi fast to stations west of Exeter, reducing fast train journey time by 10 minutes.	PRTF/ PCC	None		To be included in the new franchise discussions with DfT.
Journey Times - Medium Term Strategy 2019-2024					
West of Great Bedwyn to North of Market Lavington (JT1 4)# Infrastructure enhancements.	Reduce journey times by 2 minutes.	PRTF	None		To be included in the new franchise discussions with DfT.
Selective electrification of Dainton bank#, Electrification of railway between Aller Jn and Totnes Improved journey times and improved reliability.	Reduce journey times by 1 minute.	PRTF	None		To be included in the new franchise discussions with DfT.
Journey Times - Medium Term Strategy 2024-2029					
West of Southcote to Kintbury (JT1 2)#, Infrastructure enhancements.	Reduce journey times by 2 minutes.	PRTF	None		To be included in the new franchise discussions with DfT.

West of Westbury to West of Taunton (JTI 6) #, Infrastructure enhancements.	Reduce journey times by 5 minutes.	PRTF	None		To be included in the new franchise discussions with DfT.
West Newton Abbot to Totnes (JTI 10) #, Infrastructure enhancements.	Reduce journey times by 4 minutes.	PRTF	None		To be included in the new franchise discussions with DfT.
Journey Times – Long Term Strategy 2030+					
Improvements between Exeter and Newton Abbot, Hungerford avoider and around Westbury (JTI 8/3/5) #, Infrastructure enhancements to raise line speed by 10 minutes.	Reduce journey times by 10 minutes.	PRTF	None		
Dawlish Additional Line, Provide alternative line to avoid Dawlish and reduce journey time to Plymouth and beyond.	Reduce journey times 5 minutes, improve resilience and provide additional network capacity.	PRTF	None		
Remaining infrastructure changes from GRIP 2 study JTI 1&7 #, Infrastructure enhancements.	Reduce journey times by 2 minutes.	PRTF	None		
Totnes to Penzance infrastructure changes from GRIP 2 study #, Infrastructure enhancements. Totnes to Plymouth linespeed upgrade *. New railway alignments on sections of extreme curvature.	Reduce journey times by 2 minutes.	PRTF	None		
Capacity and comfort – Short Term Strategy 2017-2019					
Improved customer experience facilities on trains and at stations including major Wi-Fi capability upgrade and on-board entertainment, as a minimum standard.	Allows business to be productive whilst travelling, and provides improved customer experience. Can be built into new trains for delivery.	PRTF	None, new Wi-Fi requirements from DfT are not written into extensions for GWR and XC	Discussions ongoing with GWR	
Cornish Mainline additional signals scheme.	Improved customer experience through deployment of air conditioned regional stock on mainline stopping services. Improved service frequency at stations throughout Cornwall through provision of additional local services to create 2tph service frequency.	CC	Scheme developed and funded	Phase 1 of the scheme is funded and on target to deliver the December 2018 requirements	
Development and enhancement of connections and services to the Midlands and Bristol.	Improved journey times and uplift in rolling stock and passenger experience to provide choice and increased regional connectivity.	SCC	None		To be included in the new franchise discussions with DfT.
Development of the Tavistock to Plymouth line to GRIP 3.	To allow continuation of the scheme development for delivery.	DCC	Studies undertaken	Requested funding as part of 20 year plan to deliver GRIP stage 3	To be included in the new franchise discussions with DfT.
Capacity and comfort - Medium Term Strategy 2019-2024					
Services running between Okehampton and Exeter and Plymouth to Tavistock	Passenger services restored, connecting market towns to major peninsula cities, delivering first phases of Northern Route reopening.	DCC	None		To be included in the new franchise discussions with DfT.
Replacement of Cross Country fleet with new bio mode trains that allow step change in service delivery and passenger experience.	Able to utilise the electrification currently provided on sections of routes, increase in capacity, allows 2 trains per hour Exeter to the peninsula, increases resilience to extreme weather.	PRTF	None		To be included in the new franchise discussions with DfT.

Improvement to the Cross Country services between Bristol and west of Exeter.	Timetable to deliver 2 trains per hour to meet passenger growth.	PRTF	None		To be included in the new franchise discussions with DfT.
Newbury to Westbury capacity upgrade ****, New and extended loops, including extended up/down reliefs in the Newbury area and a 4 th platform at Westbury.	Improves service reliability and enables the provision of frequency enhancements through capacity to accommodate additional passenger and freight in a reliable manner.	PRTF	None		To be included in the new franchise discussions with DfT.
Electrification to Bedwyn **, Electrification of railway between Newbury and Bedwyn.	Enables deployment of new electric trains between London and Bedwyn improving dwell times and releasing IETs for use on semi-fast services.	PRTF	None		To be included in the new franchise discussions with DfT.
Capacity and comfort - Medium Term Strategy 2024-2029					
Additional on train capacity to meet predicted growth between Exeter and Plymouth.	Improved capacity to meet predicted demand, improved customer experience.	PRTF	None		To be included in the new franchise discussions with DfT.
Castle Cary to Cogload junction capacity upgrade. Additional signal sections to increase capacity by reducing headways.	Improved service reliability and additional capacity.	PRTF	None		Need to understand if these are options for CP6 capacity improvements now that mid-life extension of signalling at Exeter
Dartmoor Northern Route Phase 1B †, Upgrade of the railway between Coleford Jn and Okehampton and additional double track between Cowley Bridge and Coleford Jn.	Enables increase in services to Okehampton and improved journey times on the Barnstaple line.	PRTF	None		To be included in the new franchise discussions with DfT.
Exeter to Waterloo line redoubling of track and passing loops between Salisbury and Yeovil.	Faster journey times to raise line speed by 36 minutes on 2nd strategic route, also delivering capacity enhancements.	PRTF	None		Need to understand what DfT have included in new First/MTR franchise
Capacity and comfort - Long Term Strategy 2030+					
Dartmoor Northern Route Phase 3, Completion of the northern route through a 90mph predominantly single track route between Coleford Jn and Tavistock including a North Cornwall Parkway station.	Provide passenger services to an area of poor accessibility and rural deprivation. Improves connectivity to northern Cornwall. Improves resilience through provision of a diversionary route.	PRTF	None		
Inclusion in the long term rail industry electrification programme to the South west peninsula, building on partial electrification that has taken place.	Improved resilience, performance benefits, fuel savings and environmental benefits.	PRTF	None		

Place and Corporate Overview and Scrutiny Committee

Tracking Resolutions: 2016/2017

Place and Corporate Overview and Scrutiny Committee			
	Resolution	Target date, Officer responsible and Progress	
7 December 2016 Child Poverty Action Plan Update Minute 23	The committee <u>agreed</u> – (1) that officers should explore how to develop credit union champions within communities; (2) that future updates to scrutiny on the Child Poverty Plan will be by exception as recommended by the Child Poverty Working Group.	Date:	January 2017
		Officer:	Ross Jago, Lead Officer
		Progress:	Point (2) has been actioned.
7 December 2016 Plan for Libraries Minute 26	The committee <u>agreed</u> to hold a select committee review to look at the Plan for Libraries which would be open to all non-executive members to attend.	Date:	May 2017
		Officer:	Ross Jago, Lead Officer
		Progress:	Arrangements are currently being drafted for the review. Membership has been agreed and Councillors have been asked whether they wish to be called as witnesses.
1 March 2017 The Council's Corporate Plan Monitoring Report and Commitment Progress Report Minute 27	The committee <u>agreed</u> to include the following items on the Overview and Scrutiny Committees' work programme – (1) housing needs (Place and Corporate OSC) (2) homelessness (Wellbeing OSC)	Date:	March 2017
		Officer:	Helen Wright, Democratic Adviser
		Progress:	Items have been included on work programme.

Place and Corporate Overview and Scrutiny Committee			
	Resolution	Target date, Officer responsible and Progress	
1 March 2017 Staff Survey 'The View from You' Minute 38	The committee <u>agreed</u> to recommend to Councillor Riley (Cabinet member for HR/Democracy and Governance/Licensing) that for the next iteration of the survey the use of an external provides is considered to provide independent verification of the results.	Date:	March 2017
		Officer:	Ross Jago, Lead Officer
		Progress:	The Cabinet Member has been advised of the committee's recommendation.
1 March 2017 People Strategy Minute 39	The committee <u>agreed</u> – (1) the vision and themes of the People Strategy but sought further details relating to the delivery of the Strategy; (2) to recommend to the Cabinet Member for HR/Democracy and Governance/Licensing that further work is undertaken on the Equalities Impact Assessment and the workforce information used to populate it.	Date:	March 2017
		Officer:	Ross Jago, Lead Officer
		Progress:	Point (1) – information has been sought; Point (2) – the Cabinet Member has been advised of the committee's recommendation.
1 March 2017 Waterfront Business Improvement District Minute 40	The committee having considered the report and advice of officers supports the Waterfront Business Improvement District proposals and <u>recommends</u> to the City Council that power of veto, as per Regulation 12 of the Business Improvement District (England) Regulations 2004, is not exercised.	Date:	March 2017
		Officer:	Ross Jago, Lead Officer
		Progress:	This matter was agreed at Full Council on 20 March 2017.

Place and Corporate Overview and Scrutiny Committee			
	Resolution	Target date, Officer responsible and Progress	
1 March 2017 Leaving the EU Minute 41	The committee <u>agreed</u> to circulate the leaving the EU report via email to committee members; any areas of concern highlighted by the report would be included on the agenda.	Date:	March 2017
		Officer:	Ross Jago, Lead Officer
		Progress:	An update report would only be circulated if there had been significant developments.
1 March 2017 Work Programme Minute 43	The committee <u>agreed</u> to include the following items on the its work programme – (1) housing needs delivery (Place and Corporate OSC) (2) homelessness (Wellbeing OSC) (3) a further Select Committee Review relating to Council Tax Support Scheme	Date:	March 2017
		Officer:	Ross Jago, Lead Officer
		Progress:	All issues have been included on the work programmes.

This page is intentionally left blank

PLACE AND CORPORATE OVERVIEW SCRUTINY COMMITTEE

Work Programme 2016-2017



PLYMOUTH
CITY COUNCIL

Please note that the work programme is a 'live' document and subject to change at short notice. The information in this work programme is intended to be of strategic relevance.

For general enquiries relating to the Council's Scrutiny function, including this committee's work programme, please contact Helen Wright, Democratic Adviser on 01752 304022.

Date of meeting	Agenda item	Prioritisation Score	Reason for consideration	Responsible Officer
27 July 2016	Plymouth City Council Corporate Plan			
	Corporate Finance Monitoring Report		Standing Item	
	Plymouth Plan Part 2			
5 October 2016	Corporate Finance Monitoring Report		Standing Item	
	Quality Hotel			
	History Centre			
	Plan for Waste			
	Corporate Plan Performance Framework		Standing item	
7 December 2016	Capital and Revenue Monitoring Report 2016/17 – Quarter 2		Standing Item	
	The Council's Corporate Plan Monitoring Report and Commitments Progress Report		Standing item	
	Child Poverty Action Plan			
	Plan for Parking			
	Plan for Libraries			
11 January 2017 (Budget)	Draft Budget MTFs Corporate Plan Monitoring Staff Information (including the People Strategy) Staff Survey Time for Big Decision Consultaion			
1 March 2017	Corporate Finance Monitoring Report		Standing Item	
	Corporate Plan Monitoring Report		Standing Item	

Date of meeting	Agenda item	Prioritisation Score	Reason for consideration	Responsible Officer
	Corporate Plan Performance Framework		Standing Item	
	People Strategy/Staff Survey			
	Waterfront BID			
	Impact of the UK Leaving the European Union			
	<i>Community Item (if forthcoming)</i>			
19 April 2017				
	Corporate Finance Monitoring Report		Standing Item	
	The Council's Corporate Plan Monitoring Report and Commitment Progress Report		Standing Item	
	<i>Community Item (if forthcoming)</i>		No items	
	Mayflower 400			
	History Centre			
	Rail Connectivity Briefing Report			
Items to be scheduled 2017/18				
	The Plan for Sport			
	Housing Needs Delivery			
	Council Commercial Estate Monitor Net Yield and Occupancy and Monitor Stalled Development Sites		Information will be provided via email regarding this item	
Select Committee Reviews				
31 August 2016	Plan for Waste			
Joint Select Committee Reviews				
22 September 2016	Budget and Policy Decisions			
30 November 2016	Council Tax Support Scheme			
11 January 2017	Council Tax Support Scheme			
18 January 2017	Parking Modernisation			
22 March 2017	Plan for Waste			
29 March 2017	Budget Scrutiny			
May 2017	Plan for Libraries			

Date of meeting	Agenda item	Prioritisation Score	Reason for consideration	Responsible Officer
May/June 2017	Council Tax Support Scheme			

This page is intentionally left blank